

Hong Kong Police Force 香港警務處

Post-Secondary Student Summer Internship Programme 2024 專上學生暑期實習計劃 2024

Summer Intern (Sau Mau Ping District – Junior Police Call) 暑期實習生(秀茂坪警區 - 少年警訊)

Entry Requirements 入職條件:

Applicants should 申請人必須 –

- (a) be permanent residents of the Hong Kong Special Administrative Region;
為香港特別行政區永久性居民；
- (b) be full-time students of post-secondary institutions;
為專上院校全日制學生；
- (c) be able to speak fluent Cantonese and English;
操流利粵語及英語；
- (d) possess IT competency. Skills in graphic design and photoshop would be an advantage;
具備電腦應用知識。具備平面設計及 Photoshop 技巧優先；
- (e) possess knowledge of video production and photo shooting is preferred; and
具備影片製作及照片拍攝知識優先；及
- (f) be interested in outdoor and youth activities.
對戶外及青少年活動感興趣。

Duties 職責:

- To assist the Junior Police Call (JPC) Liaison Officer in his/her daily duties during the summer period
於暑期協助少年警訊聯絡主任執行日常工作
- To maintain and operate JPC social media platforms
營運少年警訊社交平台
- To assist in the organisation of various summer courses and activities for JPC members
協助籌辦暑期班及活動予少年警訊會員
- To assist in the organisation and preparation of the JPC local tour to be held in July 2024
協助籌辦及準備少年警訊於二零二四年七月份舉行的本地遊
- To assist in the organisation and preparation of the JPC Summer Camp to be held in August 2024
協助組織及準備少年警訊二零二四年八月份舉行的暑期營

Place of Work 工作地點: Sau Mau Ping 秀茂坪

Allowance : HK \$11,200 per month

津貼: 每月港幣 11,200 元

Employment Period 聘用期:

July 2024 to August 2024

(2024 年 7 月至 8 月)

How to Apply 申請手續:

(a) Hong Kong students studying in local post-secondary institutions should apply through the Student Affairs Offices/Career Centres of their respective institutions. You are advised to note the deadlines set by the respective institutions.

就讀於本地專上院校的學生須經所屬院校的學生事務處/就業輔導中心遞交申請。請留意所屬院校訂出的截止報名日期。

(b) Students studying in non-local post-secondary institutions should send e-mail to apcro-smpdist@police.gov.hk to obtain the application form. Completed application form should be sent to the address below by post on or before the closing date for applications (according to postmark). Applicants should ensure that sufficient postage is affixed before posting so as to avoid unsuccessful delivery of application. Mail items bearing insufficient postage will NOT be received by us and will be handled by the Hong Kong Post in accordance with the Post Office Ordinance. Candidates who are not invited for interview by end of June 2024 may assume that their applications are unsuccessful.

在海外專上院校就讀的學生，應電郵 apcro-smpdist@police.gov.hk 以索取申請書。填妥的申請書須於截止申請日期或之前寄往下列地址(以郵戳為準)。申請人請在投寄前確保郵件已貼上足夠郵資，以避免申請未能成功遞交。所有郵資不足的郵件將不會郵遞到下列地址並會由香港郵政根據郵政署條例處理。如申請人於 2024 年 6 月底前 仍未接獲面試通知，則可視作經已落選。

Address 地址:

Police Community Relations Office, Sau Mau Ping Police Station, 200 Hong Ning Road,

Kwun Tong, Kowloon

九龍 觀塘康寧道 200 號 秀茂坪警署 警民關係組

Enquiry Telephone 查詢電話:

2345 1194/ 3661 6284

Closing Date for Applications 截止申請日期: 16.5.2024 (2024 年 5 月 16 日)